

Lake Palo Pinto Area Water Supply Corporation

Office 4500 N Lakeview Drive, Palo Pinto TX 76484

Board of Directors Regular Meeting September 8, 2025, at 2:00 PM

Meeting held at LPPAWSC office

1. The meeting was called to order by Karen Koonsman at 2:04 PM
2. The prayer was given by Laura Jones.
3. Roll Call of directors: Karen Koonsman, Rick Best, Bruce Rogers, Wayne Campaign, Laura Jones, Harry Romine, and Jerry Streeter were present - a quorum was established.
4. Guests: Chris Hay, EHT
5. Public Comments (Limited to 3 minutes and one speaker per issue): None, Mr. Hays was an invited guest and his comments are noted in Item 9A below
6. Approval of August 11th, 2025, Regular Meeting Minutes. Laura Jones made a motion to approve the minutes as published, motion was seconded by Wayne Campaign. Motion passed by show of hands, 7 – 0.
7. Approval of the Financial Statement for August, 2025 and authorization of expenditure payments for September, 2025. After a brief discussion and explanation of some expenditures a motion to approve was made by Bruce Rogers and seconded by Rick Best. The motion passed by show of hands, 7 – 0.

Checking/Savings

Rounded to the nearest Dollar

	2025		
	Jun	Jul	Aug
1090 – Cash Drawer	\$ 168	\$ 168	\$ 168
1020 – 10 YR Reserve Account	\$ 23,855	\$ 24,036	\$ 24,223
1021 – CD #1 10 YR Reserve	\$ 61,068	\$ 61,068	\$ 61,068
1000 – Reserve Account for TWBD Loan #2	\$ 99,654	\$ 99,654	\$ 99,654
1040 – Clearfork – Capital Improvement	\$ 179,912	\$ 179,934	\$ 182,058
1030 – Contingency and Equipment (Santo)	\$ 185,147	\$ 185,170	\$ 185,194
1050 - LPPAWSC Operating Acct	\$ 187,590	\$ 159,266	\$ 181,852
Total Current Assets	\$ 737,394	\$ 709,296	\$ 734,218

8. Approval of Manager's Report, summary report provided by Chase Lerma: a motion to approve was made by Rick Best and seconded by Bruce Rogers. The motion passed by show of hands, 7 – 0.

System Total Report

	2025		
	Jun	Jul	Aug
Water Pumped this month (gals)	3,546,900	4,613,600	4,543,400
Water Sold this month (gals)	2,142,690	2,849,620	3,593,610
Water Used for Plant, Fire, Bulk Sales and Flushing Line (gals)	872,750	1146140	40600
Leaks	50,000	150,000	325,000
Water Loss	481,460	467,840	584,190
Leaks (%)	1%	3%	7%
Loss (%)	14%	10%	13%
Number of disconnects	0	0	0
New meter install	0	0	0
Total number of accounts	754	754	754
Average usage for active meters	2,842	3,779	4,766
Average charge for active meters	\$ 94.51	\$ 105.32	\$ 114.70
High water usage revenue	\$ 2,830.84	\$ 8,519.75	\$ 13,660.40
Total current charges	\$ 78,469.84	\$ 80,749.41	\$ 89,514.98

9. Discuss and consider the following:

- A) EHT-CDG/changes for Chlorine Dioxide Booster at Raw Water – Our current vendor for Chlorine Dioxide Gas (CDG) has notified us their supply of CDG will be exhausted at the end of 2026 and while they are seeking new sources they **may** not be able to supply us after end of 2026. If CDG isn't available we will have to change our treatment equipment to use dry chlorine. Chris Hay explained that the City of Sweetwater is running a pilot program using Sodium Chlorite in the Chlorine Dioxide Gas equipment to demonstrate whether it is a suitable and acceptable alternate treatment medium rather than converting their equipment to liquid chlorine. Currently, our three possible alternatives are:
 - a. Find a new supply of Chlorine Dioxide Gas
 - b. If Sweetwater Pilot Program is successful, then change our treatment chemical to Sodium Chlorite
 - c. Convert to using Liquid Chlorine
- B) TWDB Reserve Account – After verifying the Auditor's recommendation, refer to meeting minutes dated May 12, 2025, to move the interest being earned on the Reserve Accounts Harry Romine made a motion, Seconded by Rick Best that all interest earned from the Reserve Accounts being swept into the Operating Account as it is earned. Motion passed by show of hands 7 – 0.
- C) Dunn Dr Pumpstation/Line Upgrade – We received four bids by the due date, Bids need to be reviewed in detail and clarifications received, prior to approving award.
- D) Non-Standard Service Contract/Meter Reservation Fees and Terms – Infrastructure committee met and has proposed several changes to the current Non-Standard Service Contract/Meter Reservation Fees and Terms. The Board wants to have our attorney review the proposed changes before taking further action.
- E) Personnel Policy Amendments – the Personnel Committee will meet during September and report back to the Board their recommended compensations budget for 2026.

10: Discussion of items to be included on next month's meeting

- A) Dunn Dr Pumpstation/Line Upgrade progress report
- B) Non-Standard Service Contract/Meter Reservation Fees and Terms progress report
- C) Personnel Committee recommendations
 - a. Staff compensation budget for 2026
 - b. Personnel Policy Amendment regarding Staff Vacation Buyback

11. Open Discussion - No open discussion

12. Adjournment of Meeting: A motion was made by Rick Best and seconded by Wayne Campaign to adjourn the meeting at 3:41 PM. The Motion passed by show of hands, 7 – 0.

Jerry Streeter

Jerry Streeter
LPPAWSC
Secretary