

Lake Palo Pinto Area Water Supply Corporation

Lake Palo Pinto Area Water Supply Corporation (LPPAWSC)
Office 4500 N Lakeview Drive, Palo Pinto TX 76484
Board of Directors Regular Meeting, November 20th, 2023, at 3:00 PM
Meeting held at the LPPAWSC Office

- 1) The meeting was called to order by Karen Koonsman at 3:00PM.
- 2) The prayer was given by Laura Jones
- 3) Roll call of directors: Rick Best, Laura Jones, Karen Koonsman, Mike Woods, and Bruce Rogers were present. Wayne Campaign and Harry Romine were absent. We had a quorum.
- 4) Guests: None
- 5) Public Comments (limited to 3 minutes and one speaker per issue): None
- 6) Approval of the October 10th, 2023, regular meeting minutes. A motion was made by Mike Woods and seconded by Laura Jones to approve the minutes as written. The motion passed unanimously, 5-0.
- 7) Approval of Financial Statements and authorize the payment of expenditures. The data was entered from the furnished Balance Sheet and P & L dated October 31, 2023. A detailed examination was made by the board and questions were answered.

Checking/Savings

1090 – Cash Drawer	167.58
1010 – Special Reserve Acct – 10 YR	13,206.30
1020 – 10 YR Reserve Account	19,577.22
1021 – CD #1 10 YR Reserve	61,068
1000 – Reserve Account for TWBD Loan #2	99,654.32
1050 – LPPASWC operating acct	109,667.97
1040 – Clearfork - capital improvement	189,768.37
1030 – Contingency and Equipment (Santo)	232,496.54
Total Current Assets	725,606.30
Total Assets	725,606.30
Liabilities and Equity	0.00

A motion to accept the Financial Statements and pay expenditures was made by Bruce Rogers and seconded by Rick Best. The motion passed unanimously, 5-0.

8) The Manager's Report provided by Chase Lerma was reviewed. The data is from the System Totals Report dated October 31, 2023

A) Systems Report

• Water pumped this month	2,892,700 gal.
• Water sold this month	2,302,410 gal.
• Water used for fire and flushing	130,380 gal.
• Water loss	459,910 gal.
• Water loss (%)	15.90%
• Total number of accounts	741
• Average usage for active meters	3,099 gal.
• Average charge for active meters	\$88.46
• High water usage revenue	\$3,736.37
• Total current charges	\$68,310.15
• Total receivables	\$51,932.84

B) Work orders were as follows: Register changeouts-0, Meter changeouts-3, Data log – 0, new meters-0, Stub Installed - 0, Transfers/Final read-1, Low pressure/no water -0, Leaks-1, Water quality complaint (air, chlorine, debris, etc.)-0, Line locates-2, Re-services-0, Replace curb stop-0, Install Riser - 0, Meter box changeouts-0, Customer service inspections-0, PRV installation-0, Service trip/Customer service-1, Disconnects-4, Reconnects-1, Install check valve-0, High usage-0, Pulled meter - 1, Rental Agreement-0, Bulk Water - 0, Meter verification - 0, Raise meter box-0, PRV removal-0. Total of 14 orders.

C) Developers: No action this month.

D) Training: none

E) New Members: none

F) Transfer of Membership: 1

G) Disconnected Service: 2

H) Re-Connect Services: 1

I) Re-Services: 0

A motion to accept the manager's report as provided was made by Laura Jones and seconded by Bruce Rogers. The motion passed unanimously, 5-0.

9) Discuss and consider the following items:

A. Personnel Committee: The Chairperson called for an executive session to discuss payroll futures. The Committee's recommendations were put forward to the board as a motion. The motion was seconded by Rick Best and passed unanimously 5-0

B. Annual Meeting: Approval of Annual meeting Packet/Election documents. Notice of election deadlines will be noted on December billing statements and the meeting will be held at the Lake Palo Pinto Volunteer Fire Department located at 7830 FM 2692, Gordon, TX 76453

C. Drought update: Holding at Stage 2. New meters are still being installed.

D. Drought enforcement review: Words "knowingly" and "intentionally" will be removed from the Fine Letter notice. Fine Letter notice will also be modified to include the amount of the fine, currently at "\$500/day. A motion was made to accept the recommendation of this wording change by Karen Koonsman, seconded by Bruce Rogers. Final approval tabled to next month's meeting.

E. Water Rates & Fees: 2024 proposed rate change recommendations were presented. Discussion continues.

F. Budget: tabled until next meeting.

G. Tariff: tabled until next meeting.

H. S. Lakeview Pump Station: TCEQ review is not complete. Notice of violation was extended for corrections to be made by EHT (Enprotec Hibbs and Todd)

I. Change in Engineering Firm: no changes at this time.

10) Discussion of items to be included in next month's meeting:

- A. Drought Update
- B. Annual Meeting
- C. Drought Enforcement Review
- D. Water Rates & Fees
- E. Budget
- F. Tariff
- G. S. Lakeview Pump Station

11) Adjournment of meeting: Karen Koonsman made a motion to adjourn which was seconded by Rick Best. The motion passed unanimously, 5-0 and the meeting was adjourned at 4:50PM.

Respectfully submitted,

Mike Woods

LPPAWSC Secretary/Treasurer