

Lake Palo Pinto Area Water Supply Corporation

Lake Palo Pinto Area Water Supply Corporation (LPPAWSC)

Office 4500 N Lakeview Drive, Palo Pinto TX 76484

Board of Directors Regular Meeting, Monday, April 10, 2023, at 2:00 PM

Meeting held at the LPPAWSC office

- 1) The meeting was called to order by Karen Koonsman at 2:17PM.
- 2) The prayer was given by Harry Romine.
- 3) Roll call of directors: Rick Best, Bruce Rogers, Wayne Campaign, Karen Koonsman, Mike Woods and Harry Romine were present. Laura Jones was absent. We had a quorum.
- 4) Guests: none
- 5) Public Comments (limited to 3 minutes and one speaker per issue): none
- 6) Approval of the March 13, 2023 regular meeting minutes. A motion was made by Wayne Campaign and seconded by Rick Best to approve the March 13 minutes as written. The motion passed unanimously, 6-0.
- 7) Approval of Financial Statements and authorize the payment of expenditures. The data was entered from the furnished Balance Sheet and P & L dated March 31, 2023. A detailed examination was made by the board and questions were answered.

Checking/Savings

1090 – Cash Drawer	167.58
1010 – Special Reserve Acct – 10 YR	13,206.30
1020 – 10 YR Reserve Account	18,395.88
1021 – CD #1 10 YR Reserve	61,068
1000 – Reserve Account for TWBD Loan #2	99,654.32
1050 – LPPA Checking Account	137,491.26
1040 – FNB of Gordon Capital Improvement	138,914.86
1030 – Contingency and Equipment (Santo)	199,006.68
Total Current Assets	667,904.88
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Liabilities and Equity	0.00

A motion to accept the Financial Statements and pay expenditures was made by Harry Romine and seconded by Bruce Rogers. The motion passed unanimously, 6-0.

8) The Manager's Report was given by Chase Lerma. The data is from the System Totals Report dated March 31, 2023.

A) Systems Report

• Water pumped this month	2,143,600 gal.
• Water sold this month	1,534,140 gal.
• Water used for fire and flushing	304,350 gal.
• Water loss	305,110 gal.
• Water loss (%)	14.23%
• Total number of accounts	721
• Average usage for active meters	2,122 gal.
• Average charge for active meters	\$81.10
• High water usage revenue	\$1,543.50
• Total current charges	\$59,631.34
• Total receivables	\$39,971.74

B) Work orders were as follows: Register changeouts-0, Meter changeouts-0, Data log – 1, new meters-1, Stub Installed - 0, Transfers/Final read-2, Low pressure/no water -0, Leaks-0, Water quality complaint (air, chlorine, debris, etc.)-0, Line locates-15, Re-services-0, Replace curb stop-0, Install Riser - 0, Meter box changeouts-0, Customer service inspections-1, PRV installation-0, Service trip/Customer service-2, Disconnects-1, Reconnects-0, Install check valve-0, High usage-0, Pulled meter - 1, Rental Agreement-0, Bulk Water - 0, Meter verification - 0. Total of 24 orders.

C) Developers: No action this month.

D) Training: James - Utility Calculations/April 18-20

Chase - Service Water/May 8-11

E) New Members:1

F) Transfer of Membership: 2

G) Disconnected Service: 1

H) Re-Connect Services: 0

I) Re-Services: 0

A motion to accept the manager’s report as presented was made by Rick Best and seconded by Wayne Campaign. The motion passed unanimously, 6-0.

9) Discuss and consider the following items:

A. Work truck purchase: Allowance of up to \$70,000 for purchase of replacement truck. Motion made by Karen Koonsman and seconded by Bruce Rogers. The motion passed unanimously, 6-0.

B. Employee Uniforms and Footwear: Annual allowance for Chase and James of up to \$1600 each to include: footwear, pants, outerwear and shirts. Bruce Rogers added inquiry into additional

personal protective equipment (PPE) needs, if warranted. Motion made by Harry Romine and seconded by Mike Woods. The motion passed unanimously, 6-0

C. Cross-Timbers Regional Utility Authority: resolution supporting the formation of this regional authority was presented and agreed upon. A called meeting will take place Monday, April 17th at 2:00pm to sign letter of support.

10) Discussion of items to be included in next month's meeting:

1. Confirmation of work truck total-loss/insurance claim payout amount

11) Adjournment of meeting: Rick Best made a motion to adjourn which was seconded by Wayne Campaign. The motion passed unanimously, 6-0 and the meeting was adjourned at 3:43 PM.

Respectfully submitted,

Mike Woods

LPPAWSC Secretary/Treasurer