

# Lake Palo Pinto Area Water Supply Corporation

Lake Palo Pinto Area Water Supply Corporation (LPPAWSC)  
Office 4500 N Lakeview Drive, Palo Pinto TX 76484  
Board of Directors Regular Meeting, December 11, 2023, at 2:00 PM  
Meeting held at the LPPAWSC office

- 1) The meeting was called to order by Karen Koonsman at 2:07PM.
- 2) The prayer was given by Laura Jones
- 3) Roll call of directors: Harry Romine, Laura Jones, Karen Koonsman, Mike Woods, Wayne Campaign and Bruce Rogers were present. Rick Best was absent. We had a quorum.
- 4) Guests: None
- 5) Public Comments (limited to 3 minutes and one speaker per issue): None
- 6) Approval of the November 20, 2023, regular meeting minutes. A motion was made by Harry Romine and seconded by Wayne Campaign to approve the minutes as written. The motion passed unanimously, 6-0.
- 7) Approval of Financial Statements and authorize the payment of expenditures. The data was entered from the furnished Balance Sheet and P & L dated November 30, 2023. A detailed examination was made by the board and questions were answered.

## Checking/Savings

1090 – Cash Drawer	167.58
1010 – Special Reserve Acct – 10 YR	13,206.30
1020 – 10 YR Reserve Account	19,800.08
1021 – CD #1 10 YR Reserve	61,068
1000 – Reserve Account for TWBD Loan #2	99,654.32
1050 – LPPASWC Operating Acct	100,422.89
1040 – Clearfork - Capital Improvement	189,791.76
1030 – Contingency and Equipment (Santo)	240,553.64
 Total Current Assets	 724,664.57
Total Assets	724,664.57
Liabilities and Equity	0.00

A motion to accept the Financial Statements and pay expenditures was made by Laura Jones and seconded by Bruce Rogers. The motion passed unanimously, 6-0.

8) The Manager's Report provided by Chase Lerma was reviewed. The data is from the System Totals Report dated November 30, 2023

A) Systems Report

• Water pumped this month	2,999,700 gal.
• Water sold this month	2,094,430 gal.
• Water used for fire and flushing	601,780 gal.
• Water loss	302,490 gal.
• Water loss (%)	10.08%
• Total number of accounts	740
• Average usage for active meters	2813 gal.
• Average charge for active meters	\$88.11
• High water usage revenue	\$4,449.49
• Total current charges	\$65,710.99
• Total receivables	\$54,563.22

B) Work orders were as follows: Register changeouts-2, Meter changeouts-1, Data log – 0, new meters-2, Stub Installed - 0, Transfers/Final read-3, Low pressure/no water -1, Leaks-4, Water quality complaint (air, chlorine, debris, etc.)-0, Line locates-3, Re-services-0, Replace curb stop-0, Install Riser - 0, Meter box changeouts-0, Customer service inspections-0, PRV installation-1, Service trip/Customer service-1, Disconnects-0, Reconnects-0, Install check valve-0, High usage-0, Pulled meter - 1, Rental Agreement-0, Bulk Water - 0, Meter verification - 0, Raise meter box-0, PRV removal-0. Total of 18 orders.

C) Developers: No action this month.

D) Training: none

E) New Members: 2

F) Transfer of Membership: 3

G) Disconnected Service: 0

H) Re-Connect Services: 0

I) Re-Services: 0

A motion to accept the manager's report as provided was made by Harry Romine and seconded by Laura Jones. The motion passed unanimously, 6-0.

9) Discuss and consider the following items:

A. Drought Update: Remain at stage 2 per guidelines.

B. Annual Meeting: Credentialing committee reaffirmed deadline for ballot nominee submission as January 24, 2024.

C. Drought enforcement review: The "Fine Letter" draft to be reviewed in January meeting.

D. Water Rates & Fees: 2024 proposed fees increase was approved.

E. Budget: recommendations from finance committee were approved. Karen Koonsman made motion to approve budget as presented. Bruce Rogers seconded; motion passed unanimously 6-0.

F. Tariff: No action taken.

G. S. Lakeview Pump Station: TCEQ review was complete and EHT (Enprotec Hibbs and Todd) has until February 29, 2024, for corrective measures to be submitted.

H. Change in Engineering Firm: no changes at this time.

10) Discussion of items to be included in next month's meeting:

- A. Annual Meeting
- B. Drought Contingency Plan update
- C. Tariff
- D. S. Lakeview Pump Station

11) Adjournment of meeting: Harry Romine made a motion to adjourn which was seconded by Wayne Campaign. The motion passed unanimously, 5-0 and the meeting was adjourned at 3:22PM.

Respectfully submitted,

Mike Woods

LPPAWSC Secretary/Treasurer